**Secure your Future with an Aftersales Parts Advisor Apprenticeship with Dennison Commercials**

Dennison Commercials Ltd is the sole Volvo Truck & Bus dealer and the leading provider of heavy commercial vehicles in Northern Ireland. We are currently seeking an Apprentice Parts Advisors at our **Ballyclare, Coleraine and Dungannon** Dealerpoints.

**Job Role**

Working within the team you will:

* Assist with ensuring that the Parts Department is run as efficiently as possible
* Ensure customer demands are met, and you use your skills to ensure the correct solution is supplied
* Ensure that procedures are correctly carried out for the ordering of goods and their receipt, following the official Volvo process
* Ensure that all goods are received and checked and stored accurately
* Maintain an efficient stock control system
* Assist in the supply of parts to workshop Technicians
* Ensure that the whole parts operations housekeeping is in good order
* Work with all areas of the Dealerpoint to ensure best practice is maintained, and a good working relationship is present
* Conduct yourself in a business-like and professional manner

Whilst most of this time is spent working at Dennison Commercials gaining experience with on-the-job training, you will also participate in block release training at college.

**Job Requirements & Qualifications**

**Skills, Qualifications & Experience**

The successful candidate will have:

* 5 GCSEs at grade C or above, including Maths and English and preferably ICT
* Be able to competently use a desktop PC and associated software systems
* A reasonable understanding of the Microsoft Office package

A background that would enable you to relate motor vehicle parts knowledge to customer requirements would be advantageous.

**Aptitudes, Values & Work Ethic**

The successful candidate will:

* Have the ability and willingness to work as part of a team
* Have a flexible approach to work commitments
* Be able to effectively communicate at all levels both written and orally
* Be reliable and have excellent timekeeping and attendance records
* Work with safety in mind at all times
* Be honest and courteous
* Be accountable
* Be motivated and enthusiastic

**Training**

Block Release at Volvo Training Academy includes:

* Level 3 Diploma in Vehicle Parts Principles – VRQ (Technical Certificate)
* Level 3 Diploma in Vehicle Parts Competence – QCF (Practical Competence)
* Functional (Essential) Skills

Dennisons will support your training **and** pay you a salary!

This is an excellent opportunity to work within a very successful and well-established business.

**To Apply**

***Please note that this position is available under the auspices of Apprenticeships NI provision and you must be between the ages of 16-24 to be eligible.***

If you think you possess the necessary skills and have a positive 'can do' attitude, we want to hear from you!

To apply for this unique opportunity, simply complete the relevant application form, found at <https://www.dealer.volvotrucks.co.uk/dennisoncommercials/en-gb/about-us/apprenticeships.html>

**The closing date for receipt of completed applications is Friday 26th May 2023**

*As an equal opportunities employer, Dennison Commercials Ltd. welcomes applicants regardless of age, gender, marital status, race, sexual orientation, religious belief, political opinion or disability.*